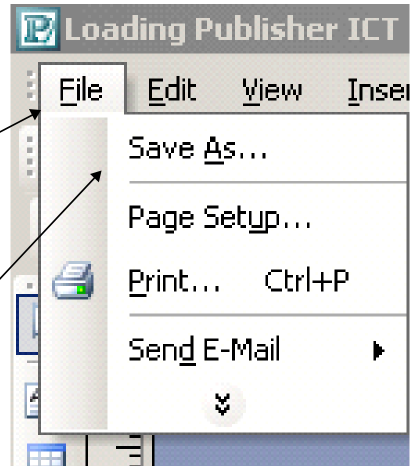
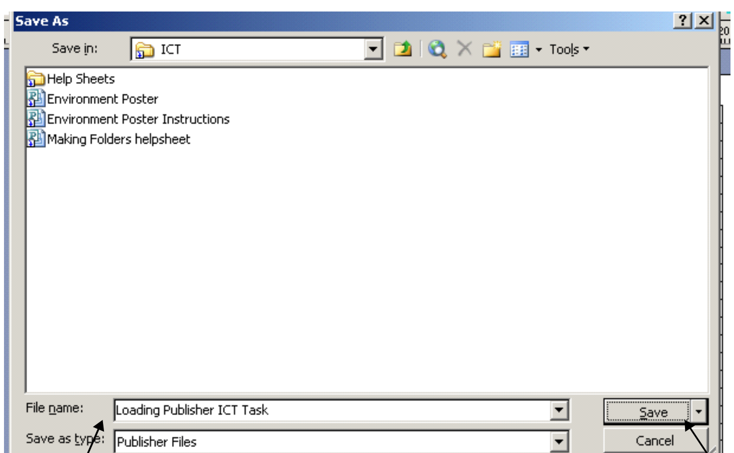
Saving

1. Go to the word **'File'** on the top icon bar and click.



2. Click on **'Save As...'** A box will open.
3. Click on your folder and click **'Open'**. Your folder will open.



4. Give your work a name that you will remember. Type it in the **'Filename'** box and click **'Save'**.

Class List	Self Assessment